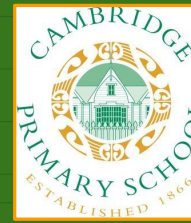


## Annual Plan 2025



**Our Vision Statement:**  
Creating Powerful Students through Quality, Tradition and Innovation

### Teaching and Learning Programmes and Support

Literacy programmes to follow the structure and expectations of BSLA and The Code according to the NZ Curriculum.

Moderation used across Literacy and Mathematics and Statistics to ensure accuracy of OTJ's linked to standardised assessments

Develop student agency to support learning outcomes

Numeracy programmes to follow the structure and expectations of Numicon according to the NZ Curriculum

Effective integration of Te Maataiaho- the New Zealand Curriculum.

Provide programmes that promote healthy lifestyles and sustainability e.g. Life Education, KOS, Enviroschool, Garden to Table, CPS Chaplain, Social Club, Mitey, Healthy Active Learning Programme

Provide additional learning opportunities for identified students; Being My Best, Challenge and Extension class, RISE, literacy support, Girls enterprize group and Big C Boys, Tomatis, PMP, Rainbow Reading, ESOL, Life Skills and other outside providers

Staff PD focuses; **Mathematics** - Numicon, **Literacy** - BSLA, The Code, Murray Gadd, Writer's Toolbox-subject to workload and availability, **NZC** - Te Maataiaho, **Health & PE** - Mitey

ALLis programme implementation and interaction with Chinese culture, and Mandarin language learning through our Mandarin Language Learning Assistant  
Continue the collaborative approach to planning, teaching and assessing within teams and across school based on NZC

Swim skills training

Target learners are identified, monitored, discussed & supported closely.

Fund additional specialist support e.g. ESOL, SENCo, RISE, Being My Best

Understand, display/model, and apply the CPS Key Competencies to everyday situations

To align with classroom practise, Learning Assistants are provided PD to closely support students' learning especially our target learners

Professional Learning conversations are used to support teachers practise

Board professional development - see PD Plan

Through explicit and deliberate acts of teaching all staff aim to meet s curve targets in collaboration with whaanau.

Continue to grow and support our bilingual classroom

Improve student attendance outcomes through targeted communications and setting high expectations against the government & CPS Targets

### Reflecting NZ's Cultural Diversity in a Global World

Te Reo, Te Ao Maaori, Tikanga is integrated across the school

Multicultural perspectives are considered.

Value and respect each other's heritage, culture & people

Focus on Maaori/Pasifika cohort data in core curriculum areas

Staff understand and implement Ka Hikitia and Tataiako desired outcomes.

Culturally responsive practices - Te Oko Horoi, Kaahui Ako and Whaanau Hui, Matariki, Cultural day

### Whanaungatanga (Relationships)

Engagement with the Te Oko Horoi - Kaahui Ako

Communication - as per communication plan

Consultation - as per consultation plan - BOT/SLT collaboration

Marketing - as per marketing plan

Strengthen Whanau Hui group - engaging local Marae, Kohanga Reo

Waikato and Cambridge Principal, DP group, SENCo hui, NE Cluster Group, Maanaki Akonga Associations

PCT and Practicum students through Waikato Uni and other teaching education providers

Engage with the different areas of Ministry of Education

Partnerships with international student agents.

### Health and Safety

Safety and risk assessment - daily/weekly/ with H & S meetings monthly

First Aid Training for staff

Building warrant of fitness checks

Electrical testing - as per schedule

Emergency drills held - one per term

Trees assessed annually and maintenance work as required

Promote personal well-being by mitigating risks to mental health, including managing staff wellness, review of data/work hours/flexibility around work hours, EAP available

Health and Safety Officer - report through Principal's Report

Police Vetting

Where applicable transport forms, police vetting, RAMs forms completed for events and EOTC

Implement and maintain Health & Safety Audit actions

### Human Resources, Physical Resources and Performance Management

Tier Two teacher 0.5FTE, with 0.2 FTE MOE funded

Unit allocation - see unit holder overview - Dec

Wellness/Hauora Team

Specialists support; outside providers and in-school experts See Management Structure:sports administrator, SENCo, LA, grants secretary, STEAM teachers, librarian, Being my Best, Mandarin tutor, kapa haka tutors, international manager, bursar, human resources, enviroschool facilitator, curriculum facilitators

Staff /School Culture and Well-Being Surveys

Staff feedback given

Science Lab, Outdoor Classroom, Swimming Pool, Garden to Table, Stanaway Reserve.

Goal setting with principal twice annually-

Programme Managers and Delegated Responsibilities

Complete/Professional Growth Cycle

### Finance

Prioritise spending to achieve strategic and annual plan goals

Monitor monthly expenditure and report through BOT meetings

Monitor SUE/Bank staffing report through Payroll toolkit or accuracy and fortnightly usage

Curriculum budgets available on request. All budget holders to monitor and stay within budgets

Draft budget and presented to the BOT in Oct/Nov meeting, sign off December

*Track the expenditure closely for the junior classroom project*

Bursar to manage monthly accounts with other stakeholder personal.

### Property

Complete 5YA projects and IOYP as per schedules

Astro Turf around Batten area

Install Solar Panels on pool shed roof

Seal 50%-70% of existing bike track

Senior Playground upgrade - as per plan

Additional junior classroom and double toilet block established

### Legal Requirements

Implement changes to The Maataiaho including starting to implement the new Literacy and Mathematics and Statistics Curriculum.

Complete legal requirements for length of school day & year

Meet Health & Safety Legislation

Review and update policies and procedures as per schedule

Consult with community regarding the Health programme

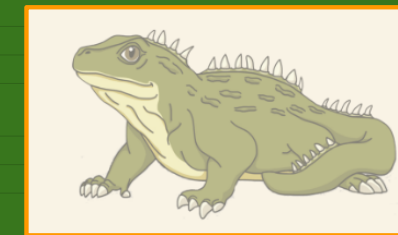
Meet legal requirements for International Students Code of Practice

Review, update and complete legal requirements, procedures and policies for all governing legislation

Meet any other legal requirements not specifically mentioned

### Review

All documents to be reviewed will follow this timeline: Annual Plan 2024-2028 - Maintenance Matrix



### Support Documents

Support Documents - School wide targets/ Professional development support, regular principal's reports, Term 2 and 4 achievement data reporting, operational plan, BOT annual calendar and 5YA/10 year property maintenance plan, marketing plan, communications plan, whaanau/community plan, Enviroschool green gold plan, Green-Gold statement, assessment plan and timetable, CPS Curriculum Reviews, structure of management team, School policies via school doc